

Regulations for the Establishment of Student Off-campus Internship

Committee of College of Medicine at I-Shou University

Adopted by the University Academic Council on July 22, 2019, and promulgated with the consent from the President dated on August 22, 2019

Article 1 To help students acquire both theories and hands-on experience and to promote practical training in the workplace, the Regulations for the Establishment of Student Off-campus Internship Committee of College of Medicine at I-Shou University (hereinafter referred to as "the Regulations") are made by the College of Medicine (hereinafter referred to as "the College") pursuant to Article 6 and Article 6-1 of the Implementation Regulations for Industry-Academia Collaboration of Institutions of Higher Education of the Ministry of Education, and the College establishes the Student Off-campus Internship Committee (hereinafter referred to as "the Committee") accordingly.

Article 2 The Committee is responsible for:

1. deliberating off-campus internship programs proposed by the departments of the College;
2. supervising the process of assessing and selecting cooperative partners conducted by the departments of the College;
3. reviewing the off-campus internship contracts drafted by the departments of the College and individual off-campus internship plans submitted by students;
4. negotiating and coping with the complaints, disputes, and accidents in connection with students of the College during the off-campus internship period;
5. following up how departments under the College handle early termination of student off-campus internships;
6. following up and reviewing the effectiveness of student off-campus internships as well as counseling and visit records; and
7. handling affairs relating to the protection of students' rights and interests.

Article 3 The Dean of the College shall hold the chairmanship of the Committee, and the Committee shall have fifteen members. The Dean of the College shall nominate department chairs (or institute/program directors), faculty members, students as well as scholars, experts, and industry specialists from outside I-Shou University to serve as

committee members.

- Article 4 Committee members shall meet at least once every semester, and an extraordinary session may be called whenever necessary. A quorum of at least half of the total membership will be required to validate a committee meeting, and consent from at least half of the members attending is required for resolutions.
- Article 5 Matters not mentioned herein, if any, shall be subject to the applicable laws of the Ministry of Education and the applicable regulations and rules of the University.
- Article 6 The Regulations become effective on the third day of promulgation after being adopted by the College Affairs Council and the University Academic Council and ratified by the President.

Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of the Regulations, the Chinese language version shall prevail.